

MARCH 31 - APRIL 1 • WASHINGTON, D.C., USA

NUCLEAR INDUSTRY SUMMIT EXPO 2016

enhancing nuclear security

www.nis2016.org

Exhibitor Prospectus and Booth Registration Form Non-Governmental Organizations

Please join us on **March 31– April 1** as an exhibitor at the Nuclear Industry Summit Expo 2016 at the Walter E. Washington Convention Center in Washington, D.C. Held during the 2016 Nuclear Security Summit (NSS), the Nuclear Industry Summit Expo 2016 will provide a unique opportunity for companies and institutes to showcase their contributions to nuclear security.

Who will be in attendance?

The Nuclear Industry Summit and Expo gathers key nuclear industry executives from around the world and takes place during the 2016 Nuclear Security Summit in the Walter E. Washington Convention Center. The Nuclear Industry Summit Expo will provide the opportunity for each organization exhibiting to highlight their contributions to the global society through radiological and nuclear materials and/or their contributions to the advancement of nuclear security to the Heads of State, including their delegations attending the 2016 Nuclear Security Summit.

Space is limited, so register early for the best location!

Key reasons to exhibit at the Nuclear Industry Summit Exhibition:

- ✦ Demonstrate your organization's role in nuclear energy to global leaders
- ✦ The Opportunity to highlight the impact your organization has on the nuclear energy market with world leaders
- ✦ Gain maximum exposure at a premier event dedicated to the nuclear industry
- ✦ The Opportunity to deliver a clear message about your commitment to nuclear security
- ✦ Inform and update world leadership about your existing and developing products and services
- ✦ Showcase the influence your products and services have on the global nuclear industry
- ✦ The Opportunity to interact with global leaders

Cost of Exhibiting

Exhibit Booth: \$2,000.00 per (1) booth

Exhibitor booth registration includes:

- ◆ Space rental of 10x10 Booth
- ◆ Two complimentary exhibitor passes
- ◆ Six-foot draped table, two chairs, and a wastebasket
- ◆ Booth identification sign with company name
- ◆ Listing on conference webpage with link to organization website
- ◆ Carpet for exhibit booth
- ◆ Pipe and drape on three sides of booth

At an additional cost you may order additional materials such as furniture, electrical equipment, video screens, and plants. Further information will be provided by the Drayage Company selected.

***An Exhibit Hall floor plan and detailed information will be provided in January 2016.**

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Exhibitor Booth Information

Space at the Nuclear Industry Summit Exhibition is for the display of products or services only. Any exhibitor violating this policy will be asked to remove their space and all fees paid will be forfeited.

On-site registration will begin each day at 7 a.m.

Business professional attire is appropriate.

Exhibit Hours

Exhibit hours are set as:

Set-up

Wednesday March 30, 2016 9 – 5 p.m.

Show hours (Exhibits must be staffed during all breaks and meals.)

Thursday March 31, 2016 9 a.m.– 5 p.m.

Friday April 1, 2016 9 a.m.– 5 p.m.

Breakdown

Friday April 1, 2016 9 a.m.– 6 p.m.

**Dates and times are subject to change*

Walter E. Washington Convention Center Information

The Walter E. Convention Center

801 Mount Vernon Place NW

Washington, D.C. 20001

Phone: 202.249.3000

Website: <http://www.dcconvention.com/Venues/ConventionCenter.aspx>

Hotel Accommodations

The Grand Hyatt

1000 H Street NW

Washington, D.C. 20001

Phone: 202.582.1234

Website: <https://resweb.passkey.com/go/NuclearSecurityConference>

Make your hotel reservation directly with the Grand Hyatt at 202.637.4762 and identify yourself as an attendee of The Nuclear Industry Summit 2016 to secure the meeting rate of **\$259** per night, single or double occupancy. All room rates are subject to the current occupancy tax. Please guarantee your reservation with a major credit card by **March 7, 2016**. The room rate will be available until the cutoff date or once the block is full. After this date, the price and room availability are at the discretion of the hotel. Hotel cancellations must be made 72 hours prior to scheduled arrival to avoid a room charge. Check-in is 3 p.m. Checkout is 12 p.m.

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Exhibitor Booth Registration Form

In order to reserve space, the exhibitor registration form must be returned by March 8, 2016.

Return form to:

Arika Johnson
Phone: 202.739.8092
Fax: 202.833.2282
E-mail: NIS2016@nei.org

Booth Allocation Process

Exhibit space will be sold and assigned on a first-come, first-served basis. A completed contract and full payment are required to reserve booth space.

Instructions (PLEASE READ CAREFULLY BEFORE FILLING OUT THIS FORM):

- ✦ You may type your information into this PDF document and save it.
- ✦ All forms may be submitted via e-mail or fax.
- ✦ All information must be completed for a company to be considered for approval to exhibit at the Nuclear Industry Summit 2016 and for the correct listing to appear in the final program.
- ✦ The Nuclear Energy Institute is not responsible for incomplete information in the listing.
- ✦ To be included in the listing, NEI must receive all information by March 8, 2016.
- ✦ Please submit exhibit registration by March 8, 2016 to NIS2016@nei.org.



Please list all information as it will appear for the Exhibitor Listing.

Company/Organization Name

Street Town/City State/Region

Postal Code Country

Primary Telephone E-mail address Website

Primary Contact Name for Exhibiting



Main Contact (*Person to Receive Logistical Information*)

Name Title

Primary Contact Name

Company Telephone/Fax

E-mail

Note: A separate registration form is required for each person attending the forum forms are included. These two individuals will be listed in the participants list.

NGO Payment Information:

Booth Registration \$2,000

_____ # of booth(s) Total Amount \$ _____

Credit Card Information

Visa MasterCard American Express Discover

Card Number Expiration Date

CVV (3-4 digits) Billing Zip Code

Name (As It Appears on Card) Cardholder's Signature

Payment Questions? Contact Arika Johnson at 202.739.8092 or NIS2016@nei.org.

For NEI office use only. Do not write in the below area.

Acceptance Contract: NEI

DATE RECEIVED

ACCEPTED BY

BOOTH(S) ASSIGNED

\$ _____
AMOUNT PAID

Rules and Regulations

1. Official Service Contractor – The official service contractor for the Nuclear Industry Summit Exhibition will be selected within the coming months. Once a booth is assigned, an Exhibitor Service Kit will be provided to the country's primary contact. This kit is to be used to order additional booth furnishings, electrical supplies and drayage, and to arrange shipping and other services.

2. Special regulations – (a) Reassignment or subletting of all or any part of booth space is prohibited. (b) Solicitation and distribution of printed advertising must be confined to booth space only. (c) Operation of any objectionable sound devices will not be allowed. (d) Nothing shall be posted on, or tacked, nailed, taped, screwed, or otherwise attached to columns, walls, floors, or other parts of the building or furniture. (e) Distribution of helium-filled balloons or adhesive-backed stickers or decals is prohibited. (f) Food and beverage for distribution must be supplied and prepared by the designated catering company.

3. Sound restrictions – Sound-producing or amplifying devices that project sound must be tuned so as not to exceed 85 decibels. The Nuclear Energy Institute reserves the right to determine at what point sound constitutes interference with other Exhibitors. Public address announcements are prohibited.

4. Liability – Exhibitor agrees to surrender the space occupied by it in the same condition as it existed at the start of occupation, absent normal wear and tear. Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify and hold NEI and the Walter E. Washington Convention Center and their agents and employees (hereinafter collectively called Indemnities) forever harmless for any liability, claims or loss, including damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the Exhibitor, those holding under the Exhibitor or by the negligence, but not the sole negligence, of NEI. Further, the Exhibitor shall, at all times, protect, indemnify, save, and hold harmless the Indemnities against and from any and all losses, cost, damages, liability, or expenses (including attorney's fees) arising from or out of or by reason of accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, or business invitees, which arise from or out of or by reason of said Exhibitor's installation, removal, maintenance, occupancy, and use of the exhibition premises, the Walter E. Washington Convention Center or any part thereof. Exhibitor shall be fully responsible to pay for all damages to property owned by the Walter E. Washington Convention Center, its owners, or manager which results from any act of omission of the Exhibitor. In addition, Exhibitor acknowledges that neither the Walter E. Washington Convention Center nor any of the other Indemnities maintain insurance covering such losses by Exhibitor. Exhibitor hereby waives all claims that arise or may arise in its favor against any or all of the indemnities for all loss or damage covered by Exhibitor's valid and collectible insurance, regardless of whether such insurance is actually collected.

5. Nonflammable materials – All materials including muslin or other cloth drape or banner used in the exhibit hall must be nonflammable or conform to the fire regulations of the city of Washington D.C. Materials not conforming to such regulations will be removed immediately at the exhibitor's expense. The exhibitor agrees to accept full responsibility for compliance with city regulations in the provision and maintenance of adequate safety devices and conditions for the operation of machinery and equipment under city codes. Fire hose cabinets and extinguishers must be left accessible and in full view at all times.

6. Circulation and solicitation – Exhibitor must be the owner or licensee of the rights in all intellectual property (trademark, copyright, patent, etc.) promoted and/or used at the conference. Distributing of marketing materials and souvenirs must be restricted to the Exhibitor’s booth. Canvassing or distribution of marketing materials or souvenirs in any location other than the Exhibitor’s booth is prohibited.

7. Unions – Exhibitor shall abide by all agreements made by, between and among NEI, the Washington Convention Center and any unions or other labor groups having jurisdiction at the Exhibit. All work involved with setting up and dismantling exhibits must be performed by authorized personnel.

8. Insurance – NEI shall not be liable for loss or damage of any article of equipment or property of Exhibitor which exhibitor may suffer during installation or removal or during the exhibit itself due to robbery, fire, accident, or any other destructive cause. Insurance, if desired, must be placed by the Exhibitor.

9. Sales – Exhibitors are not permitted to make direct sales on the exhibit floor.

10. Interpretation and Amendment – NEI has the full power to interpret or amend any of the exhibition rules and its decision is final. The exhibitor agrees to abide by any rules or regulations set forth by NEI and recognizes that NEI is committed to providing full cooperation to ensure a successful show for all exhibitors.

11. Inability to Perform – The performance of this agreement by either party, in part or in full, is subject to events or occurrences beyond their control including, but not limited to: acts of God, war, threat of war, government retaliation against foreign enemies, government regulation or advisory, disasters, fire, earthquakes, accidents or other casualty, strikes or threat of strikes, acts of attendees, civil disorder, terrorist acts and/or threats of terrorism, acts of foreign enemies, an outbreak of a potentially fatal, communicable disease in the location of the hotel or its environs, an outbreak of a potentially fatal, communicable disease in a distant location where such an outbreak substantially limits the ability or willingness of attendees to travel to the location of the Hotel or its environs, curtailment of transportation services or facilities preventing attendees from attending, or an intervening cause beyond the control of either party making it illegal, impossible, or commercially impracticable to hold the meeting at the Hotel or to provide the services outlined in this agreement. Either party may terminate, suspend or partially perform its obligations under this Agreement without liability to the other due to such event(s) or occurrence(s) upon written notice given within 5 days of the event(s) or occurrence(s).

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12. Cancellation – Withdrawal from the Conference (except for reasons under “Inability to Perform”) by any Exhibitor will not be accepted unless NEI receives written notice of such withdrawal. A full refund will be given for cancellations received by March 8, 2016, minus a \$100 administrative fee. No refunds will be given for cancellations received after March 8, 2016.

_____ (Company/Organization Name) hereby applies for exhibit space at the Nuclear Industry Summit 2016 held at the Walter E. Washington Convention Center. We further agree to abide by all regulations specified under Contract Rules and Regulations.

Authorized Signature

Print Name

Company Name

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NGO Registration #1

Dr. Mr. Ms.

Name _____ Badge Name (Nickname) _____

Organization _____ Plant Name (If Applicable) _____ Title _____

Mailing Address _____ City/State/ZIP Code/Country _____


Phone Number _____ Fax _____ E-mail _____

Emergency Contact _____

Emergency Contact Phone Number _____

Registration Fees

Complimentary Registration

 Please indicate any special needs:
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CANCELLATION POLICY: Please ensure that your registration form is received by March 8, 2016. Registrations received after that date may not appear on the final participants list.

A \$75 cancellation fee will be applied to all refunds received on or before March 8, 2016. Unfortunately, refunds cannot be provided for cancellations received after March 8, 2016 however, we would be pleased to accept a substitute.

For additional materials:

Visa MasterCard Amex Discover

Card Number _____ Expiration Date _____

CVV Code _____ Billing Zip Code _____

Cardholder's Signature _____

Send **credit card payment with registration form** to:

Arika Johnson

Phone: 202.739.8092 / Secure Fax: 202.833.2282

E-mail: NIS2016@nei.org

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NGO Registration #2

Dr. Mr. Ms.

Name _____ Badge Name (Nickname) _____

Organization _____ Plant Name (If Applicable) _____ Title _____

Mailing Address _____ City/State/ZIP Code/Country _____


Phone Number _____ Fax _____ E-mail _____

Emergency Contact _____

Emergency Contact Phone Number _____

Registration Fees

Complimentary Registration

 Please indicate any special needs:
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Visa MasterCard Amex Discover

Card Number _____ Expiration Date _____

CVV Code _____ Billing Zip Code _____

Cardholder's Signature _____

CANCELLATION POLICY: Please ensure that your registration form is received by March 8, 2016. Registrations received after that date may not appear on the final participants list.

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